

Minutes
Martinez ES
School Organizational Team Meeting
Google Meets
2/10/21
3:45 PM

School Organizational Team Members:

Teacher- Ms. Levesque

Teacher- Ms. Somers

Support Staff- Ms. Rodriguez

Parents-Ms. Armenta, Ms. Silva, Ms. Graham

Tim Adams, Principal

Google Meets Link

meet.google.com/fsw-zczu-kcc

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call N/A, training Mtg, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0-Welcome

Ms. Levesque called to order the meeting at 3:48 PM

Present include: Maria Armenta, Heather Somers, Yvette Levesque, Emma Rodriguez, Tim Adams, and France Lucero

2.0-Review Previous Minutes

Mr. Adam showed the minutes from the previous SOT and all participants reviewed them.

We were able to fund LIM, AR, and pushed out training for 4th and 5th grade math PD

Ms. Somers approved minutes and Ms. Emma 2nd the motion

3.0-School Plan of Operation/ Budget Review and Vote

Continued discussion of the budget: Mr. Adams reminded the group of items to focus on such as, full time AP, CSR enhancement, Estra, hours for Yadi, Rodrigo, and Emma . . .

-Want to lower class size numbers

-Mr. Adams spoke about costs of teachers and how to move money around to meet some of the following: class size reduction, full time AP, 2 CTTs for intervention (potential 3rd CTT), negotiated with CIS to drop the cost for this person, a humanities position with a focus on LIM (Leader in Me initiative)

-Looking at possible surplus of 2 positions for next school year, possible strategist with strong data focus, losing Zoom position -should be ok with carry over according to the District

- Ms. Levesque asked if there is money in the budget to train CTTs (basic training for phonics and foundational skills knowledge need to be a focus)
- Ms. Somers inquired about who will be responsible for providing materials for CTT -Mr. Adams suggested that the CTT should follow what happens in the Zoom center.
- Read by 3 strategists: will this person be hired within or outside of the school. A set criteria will be created for this position, the SOT team should be part of the interview process, the intent is that the CTTs will fall under the guidance of the Strategist hired
- Communities in Schools liaison worked with us on the budget
- Ms. Levesque called for a vote and Ms. Somers moved to approve the budget and Ms. Levesque seconded the motion

4.0-Distance Learning Updates/ School Event Updates

- Right now we have 50% of PreK -3rd graders that have responded that they will come back for hybrid learning
- PreK 25, K 33, 1st 41, 2nd 61, and 3rd 49
- majority of teachers are returning, we are tying our best that student's teachers don't change
- master schedule is close to completion, 4th/5th specials won't change
- Kinder teachers all on cohort A (all teachers coming back) square footage taken into consideration
- possibility that students could come back after the cohorts have been established
- preK students should remain with original teachers
- Ms. Armenta asked whether a student will be able to return back to distance learning after being part of a cohort
- 1st grade is on track for all students to have their same teacher
- 2nd grade may have some student changes

Something to think about: a charter school is being build (Sivica) and will open in the fall, the impact could be big for our school

- should affect Rose Garden, we may lose students then this SOT will have to meet again to come up with a plan
- we'll have to come up with a marketing plan (so impact is not as heavy)

5.0-Good of the Order

Ms. Levesque moved to adjourn the meeting at 4:20 PM