



**Martinez ES**  
**School Organizational Team Meeting**  
**12/11/24**  
**3:30 PM**

### **School Organizational Team Members**

Ms. Levesque, Licensed/**Voting Member**  
Ms. Nakaji, Licensed/**Voting Member**  
Ms. Herrera, Support Staff/**Voting Member**  
Mrs. Gutierrez, Parent/**Voting member**  
Ms. Rodas, Parent/**Voting member**  
Ms. Ortiz, Parent/**Voting member**  
Ms. Jimenez, Parent/**Voting member**  
Mr. Adams, Principal, **Voting Member**

*The School Organizational Team may discuss agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay the discussion of items at any time.*

Speakers wishing to speak during the public comment period for this meeting may call **Reyna Gutierrez at 702-799-3800, ext. 4100**, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

The meeting agenda is posted publicly on the school website at <https://www.reynaldomartinezelementary.com>

1. Welcome & Roll Call
  - **Levesque, Hererra, Guitierrez, Ortiz, Adams**
2. Open agession discussion
  - **Questions - Are we giving away gift cards?**
    - i. **Yes, we will.**
    - ii. **The discussion was about improving the process of giving them away to avoid people behaving poorly to receive one and managing the crowd.**
    - iii. **Make sure the adults have students who attend this school.**
    - iv. **Give one per family.**
    - v. **Move the date to Friday, December 20.**
    - vi. **We need to pick a time frame.**
3. How to best get parents to come to Data Night
  - **6-7 PM, all grade levels (PK?)**
  - **Offer food, raffle prizes, and gift cards.**

4. Addition of Parent to SOT
  - Two of our parents are not coming. We will offer the positions to other interested parents.
5. Public Comment Period
6. Adjournment @ 3:55 PM