



**Martinez ES**  
**School Organizational Team Meeting**  
**8/29/24**  
**3:30 PM**

**School Organizational Team Members**

Ms. Levesque, Licensed/**Voting Member - present**  
Ms. Nakaji, Licensed/**Voting Member - present**  
Ms. Herrera, Support Staff/**Voting Member - present**  
Mrs. Gutierrez, Parent/**Voting member - present**  
Ms. Rodas, Parent/**Voting member - absent**  
Ms. Ortiz, Parent/**Voting member - present**  
Ms. Jimenez, Parent/**Voting member - absent**  
Mr. Adams, Principal, **Voting Member - present**

*The School Organizational Team may discuss agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay the discussion of items at any time.*

Speakers wishing to speak during the public comment period for this meeting may call **Reyna Gutierrez at 702-799-3800, ext. 4100**, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

The meeting agenda is posted publicly on the school website at <https://www.reynaldomartinezelementary.com>

**1. Welcome & Roll Call**

- Approval of minutes - Nakaji, second - Levesque
- Chair - Levesque, Co-chair - Herrera, note-taker - Ms. McNeal (assistant principal)
- Attendance - no more than three (3) missed meetings before removal from the SOT
- Future meeting dates were provided.
  - November 20th, December 18th, January 15th, February 19th, March 26th, April 16th, May 21st, August 20th, September 17th

**2. School Organizational Team Structures and Expectations**

- Discussion of the role of the SOT

**3. 2024-2025 School Performance Plan (SPP) review**

- Discussion of the school goals

**4. Budget Discussion Considerations**

- Discussion: Paying teachers for completing the asynchronous work for LETRS
  - 27 people at \$50 an hour - We will pay teachers for 24 hours.
    - A pacing calendar will be sent to teachers.

- Discussion on new copiers - \$12,000 at the discounted cost

5. CCSD Code of Conduct (Email to come for Review)

- Email for review; discussion in a future meeting

6. General Discussion

- Questions about leftover budget. The budget carries over to the next school year, but we do not want to carry over too much.
- Discussion about homeless individuals on the bridge.

7. Public Comment Period

8. Adjournment

The next meeting is November 20th.

Adjournment at 3:38 PM.